

JUNE 1, 2020

The Lakeville Area Arts Center strives to make your experience as safe and fun as possible. For your reference a Building Preparedness Plan will soon be available with more information on new protocols taking place within our facility.

We ask that you take a few moments to read through a series of new procedures as noted below, for our participants that have recently been implemented. If you are participating in multiple programs, keep in mind that procedures may evolve based on current recommendations. The procedures outlined below cover the majority of the programs offered, however, specific policies may be outlined for some programs in a welcome letter you would receive prior to the start of the program.

Masks- Required for indoor programs, recommended for outdoor programs. For some people, wearing a mask is not medically advised; reasonable ADA accommodations will be made on a case by case basis.

Name tag (Youth Programs)- Please secure a nametag to your child's shirt prior to arriving. This can be done with a piece of masking tape or a label, nothing fancy needed. We will have blank labels available for participants, but it is preferred that participants arrive with a name tag on.

Pickup/drop-off procedures –Check in/Check out will take place just outside the building. There will be markers to help adhere to 6 foot social distancing. We request that youth pickup/drop-off be limited to one adult accompanying the participant(s).

Hand sanitation – Participants must sanitize hands upon arrival and departure. Hand sanitizer will be provided. If you prefer to use your own simply sanitize in front of staff during check-in/checkout. You are welcome to bring personal hand sanitizer for additional hand sanitizing throughout the program or use the sinks/soap available throughout the facility.

Group sizes will be kept to Minnesota Department of Health (MDH) guidelines. It is recommended that family members not enrolled in the program leave the area while the program is in process. We ask that additional family members not congregate near the program and that you follow general social distancing guidelines including staying 6 feet or further from other patrons. Our goal is to ensure that our programs don't cause large groups to congregate so that we can continue offering similar programs in the upcoming months.

Illness – A participant is required to stay home if they are [exhibiting symptoms of COVID-19](#) or if they have exposure to others with COVID-19 symptoms/illness in order to prevent the spread of COVID-19 to other participants and instructors. The Parks & Recreation department has established a [COVID-19 Refund Policy](#) in case of illness and will follow [Minnesota Department of Health \(MDH\) guidelines regarding how long to stay home if you're sick](#).) If you have tested positive for COVID-19 and have participated in Parks & Recreation program, we would appreciate it if you contact our office as soon as possible.

Please discuss these procedures with the participant enrolled. If you have any questions regarding this program, please contact our office at 952-985-4640.